

AGENDA

Planning and Zoning Commission Regular Meeting*
Tuesday, March 6, 2018, at 6:00 P.M.
City Hall Meeting Room
201 E. Walnut

Call to Order

ITEM 1: Consider and take appropriate action regarding approval of the Planning and Zoning

Commission Meeting Minutes on February 6, 2018.

ITEM 2: Consider changing the meeting times from 6:00 p.m. to 5:30 p.m.

Public Hearing Items:

ITEM 3: RP2018-02 Commission to hear and take action to make a recommendation to City

Council regarding Replat Application 2018-02—Mr. Loyd Jackson's request, on behalf of South Martin Branch Development, L.P., to final plat Lots 3R-8R, Block C, South Martin Branch, Phase 3, being approximately 16.11 acres and a replat of Lots 3-8, Block C, South Martin Branch, Phase 3 of the South Martin Branch Planned Development, to the City of Decatur, Wise County Texas. A complete legal description is found on the plat exhibit which is located at 1601 S. State St, Bldg. C, Decatur, Texas

76234.

Non Public Hearing Items:

ITEM 4: V2018-01 Commission to hear and consider and take action to make a

recommendation to City Council regarding Variance Application 2018-01—Mrs. Diana Haydon's request for a variance from Chapter 1, Section 106, Sidewalks of the City of Decatur's Design Standards on approximately 70.80 linear feet along N. Church St., where adjacent to the west boundary of Lot 5, Block 6, Terrell Addition,

and more commonly known as 902 N. Church St., City of Decatur, Texas.

ITEM 5: PP2017-09 Commission to hear and consider and take action to make a

recommendation to City Council regarding Preliminary Plat Application 2017-09—Mr. Thom Lambert's request, on behalf of the Corporation for Economic Development of the City of Decatur, to preliminary plat Lots 1-3, Block 1, Eagles Landing Business Park Addition, being a 162.1419-acre tract of land in the S. Brandenburg Survey, Abstract No. 49, the F. Diaz Survey, Abstract No. 254, and the Smith & Merrimam Survey, Abstract No. 785, City of Decatur, Wise County, Texas. A complete legal description of the property is located on the plat exhibit

found in the staff report.

ITEM 6: PP2017-12 Commission to hear and take action to make a recommendation to City

Council regarding Preliminary Plat Application 2017-12—Mr. Jake Long's request, on behalf of J&S Wood Investments, to preliminary plat Lots 1 & 2, Block 1, West Decatur Hill Subdivision, being a 28.41-acre tract of land in the G.M. Vigil Survey, Abstract Number 857, City of Decatur, Wise County, Texas. A complete legal

description of the property is included in the staff report.

ITEM 7: FP2017-11 Commission to hear and consider and take action to make a

recommendation to City Council regarding Final Plat Application 2017-11—Mr.

Thom Lambert's request, on behalf of the Corporation for Economic Development of the City of Decatur, to final plat Lots 1-3, Block 1, Eagles Landing Business Park Addition, being a 162.1419-acre tract of land in the S. Brandenburg Survey, Abstract No. 49, the F. Diaz Survey, Abstract No. 254, and the Smith & Merrimam Survey, Abstract No. 785, City of Decatur, Wise County, Texas. A complete legal description of the property is located on the plat exhibit found in the staff report.

ITEM 8:

Provide direction on whether or not joint public input workshops on proposed land use amendments to the Downtown Land Use District and the proposed Hale Street Corridor Mixed-Use Land Use District should be held in April: April 16, 2018, <u>AND</u> April 30, 2018.

ITEM 9:

New and/or future business items:

a. April meeting currently has three (3) applications.

Adjournment

Prepared and posted this the 2nd day of March, 2018, in accordance with Chapter 551, Texas Government Code.

Dedra Denée Ragland, AICP Planning and Development Director

MINUTES

A regular called meeting of the City of Decatur Planning and Zoning Commission was held at 6:00 p.m., Tuesday, February 6, 2018, at City Hall with the following in attendance:

MEMBERS PRESENT:

MEMBERS ABSENT:

Curtis Creswell Terry Berube John Lanier Eddie Allen

William D. Edwards, Chairman Cecil LeMond, Vice-Chairman Eileen Standridge

OTHERS PRESENT: Planning and Development Director Dedra Ragland, Legal Counsel Patricia Adams, City Engineer Earl Smith, Building Official Wayne Smith and Development Review Coordinator Shanna Smith, representing the staff; Mike Herrijgers, Loyd Jackson, Jesse Branscum and Bobbie Branscum, representing the applicants; and Johanne Woodruff, Gregory Johnsen, Brennan Williams and Sharon Meyer, Decatur citizens.

> In the absence of Chairman Edwards and Vice-Chairman LeMond, Commissioner Allen made a motion for Commissioner Creswell to serve as acting Chairman. Commissioner Berube seconded the motion. The motion passed 4-0, Chairman Edwards, Vice-Chairman LeMond and Commissioner Standridge absent.

Commissioner Creswell called the meeting to order at 6:00 p.m.

- **ITEM 1:** Consider and take appropriate action regarding approval of the Planning and Zoning Commission Meeting Minutes on:
 - a. January 2, 2018

Commissioner Allen made a motion to approve the Meeting Minutes for January 2, 2018. Commissioner Berube seconded the motion. The motion passed 4-0, Chairman Edwards, Vice-Chairman LeMond and Commissioner Standridge absent.

b. January 29, 2018, Joint Workshop with City Council

Commissioner Lanier made a motion to approve the Meeting Minutes for January 29, 2018. Commissioner Berube seconded the motion. The motion passed 4-0, Chairman Edwards, Vice-Chairman LeMond and Commissioner Standridge absent.

Public Hearing Items:

ITEM 2: A2017-16 Commission to hear and consider and take action to make recommendation to the City Council regarding Annexation Application 2017-16—Mr. Joe Forman and Mrs. LaDonna Forman Wren's request to voluntarily annex approximately 2.168 acres into the corporate limits of the City of Decatur, Texas and approximately 1.22 acres of the portion of FM 1810 adjacent to and extending 283' along said territory where adjacent to the current city limits and to the tract to be annexed in Decatur's western extraterritorial jurisdiction (ETJ). A complete legal description of the property can be obtained from the Planning and Development Services Department.

Planning Director Ragland presented the staff report. Nine (9) property were notified with no responses in favor of, neutral to or opposed. Staff verified that water, sewer, police and fire will be available to service the property upon annexation. The Service Analysis and the Service Plan are included in the staff report. Staff recommended approval.

Commissioner Allen made a motion to recommend approval of Annexation Application 2017-16. Commissioner Berube seconded the motion. The motion passed 4-0, Chairman Edwards, Vice-Chairman LeMond and Commissioner Standridge absent.

ITEM 3: CP2017-18 Commission to hear and consider and take action to make recommendation to the City Council regarding Comprehensive Plan Amendment Application 2017-18—Mr. Joe Forman and Mrs. LaDonna Forman Wren's request to amend the official comprehensive land use map, on approximately 2.168 acres of land and approximately 1.22 acres of the portion of FM 1810 adjacent to and extending 283' along said territory where adjacent to the corporate limits of the City of Decatur, Texas, to a Low Density Residential (LDR) Land Use Designation. The property to be annexed and land use amended is generally located 283' west of the centerline of Fortenberry Road in Decatur's western extraterritorial jurisdiction (ETJ). A complete legal description of the property can be obtained from the Planning and Development Services Department.

Planning Director Ragland presented the staff report. Nine (9) property were notified with no responses in favor of, neutral to or opposed. Land Use is not identified in the ETJ. Staff recommended approval.

Commissioner Allen asked what are the property owners' plans for the property. Planning Director Ragland answered staff is not aware of the property owners' plans for the property.

Commissioner Lanier asked about the access to the property and if the property owner has applied for a driveway from TxDOT. Planning Director Ragland answered access is off of Fortenberry Road and not FM 1810. The portion of the property being proposed for Annexation and the Comprehensive Plan Amendment is part of another tract, and that tract is currently inside the City Limits.

> Commissioner Berube made a motion to recommend approval of Comprehensive Plan Amendment 2017-18. Commissioner Lanier seconded the motion. The motion passed 4-0, Chairman Edwards, Vice-Chairman LeMond and Commissioner Standridge absent.

ITEM 4: ZC2017-19 Commission to hear and consider and take action to make recommendation to the City Council regarding Zoning Change Application 2017-19—Mr. Joe Forman and Mrs. LaDonna Forman Wren's request to zone approximately 2.168 acres of land and approximately 1.22 acres of the portion of FM 1810 adjacent to and extending 283' along said territory where adjacent to the corporate limits of the City of Decatur, Texas, upon the effective date of Annexation, to a Single Family Residential-1 (Sf-1) Zoning District. The property to be annexed and zoned is generally located 283' west of the centerline of Fortenberry Road in Decatur's western extraterritorial jurisdiction (ETJ). A complete legal description of the property can be obtained from the Planning and Development Services Department.

Planning Director Ragland presented the staff report. Nine (9) property were notified with no responses in favor of, neutral to or opposed. State law does not permit zoning regulations to extend in the ETJ. Property owner is requesting a Single Family-1 (SF-1) Zoning District designation, which is the City's most restrictive residential zoning district. Staff recommended approval.

> Commissioner Berube made a motion to recommend approval of Zoning Change 2017-19. Commissioner Lanier seconded the motion. The motion passed 4-0, Chairman Edwards, Vice-Chairman LeMond and Commissioner Standridge absent.

ITEM 5: SUP2017-07 Commission to hear and consider and take action to make a recommendation to City Council regarding Specific Use Permit Application 2017-07—Mrs. Bobbie Branscum's request, on behalf of South Martin Branch, LP, for a Specific Use Permit to allow a Daycare in a Thoroughfare Business (C-2) Zoning District in the South Martin Branch Planned Development (PD), on approximately 0.98 acres of land being legally proposed as Lot 37, Block F, South Martin Branch Addition, Phase 5, or more commonly referred to as 420 Martin Branch Rd., Decatur,

Texas. A complete legal description of the property can be obtained from the Planning and Development Services Department.

Planning Director Ragland presented the staff report. The South Martin Branch Planned Development (PD) was originally adopted in 2007, and has had several amendments to the residential portion of the PD; however, underlying zoning of the tracts located at the entry of the Subdivision has remained Thoroughfare Business (C-2). Daycares are permitted in the C-2 Zoning District with a Specific Use Permit (SUP). Planning Director Ragland identified a list of commercial uses that are permitted by right in the C-2 Zoning District and that were likely less desirable than a daycare. The Branscums are also hoping to move forward with platting the property to develop it; however, the SUP will need to be approved before the property can be platted. Fourteen (14) property were notified, with five (5) responses received in opposition to the request. Two (2) of the responses are within the 200' buffer and the remaining three (3) are outside the 200' buffer.

Commissioner Lanier restated that there are several commercial uses that can build without an SUP with no restrictions. Planning Director Ragland answered, yes.

Commissioner Creswell reiterated the underlying zoning on the tract has been C-2 from the beginning.

Johanne Woodruff, 2996 Timber Trail Drive, Decatur, Texas, addressed the Commission. Ms. Woodruff is not in the 200' buffer notification. She stated she is concerned about the increase in traffic since South Martin Branch has limited access in and out of the subdivision. Ms. Woodruff stated most of the residents in the subdivision are older and she is concerned about a decrease in their property values. Her other concerns included sewer issues, noise, buffer requirements and if the daycare owner will be subjected to the same Homeowners' Association (HOA) requirements as the homeowners. Ms. Woodruff did not know that the outer tracts of the subdivision were zoned commercial.

Commissioner Allen asked if the applicant can answer some of Ms. Woodruff's questions. Planning Director Ragland answered, yes.

Gregory Johnsen, 3005 S. College Avenue, Decatur, Texas, addressed the Commission. Mr. Johnsen is also concerned about the traffic impacts to the subdivision. He stated he is ambivalent to the proposed daycare. He too is not in the 200' buffer notification, but as a homeowner, he would have like to have been informed.

Commissioner Allen stated the 200' notification is a state law requirement.

Commissioner Creswell asked Mr. Johnsen if there are any uses from the Permitted Use List presented by the Planning Director that he would rather see built. Mr. Johnsen stated a daycare is the least undesirable use of the all the uses listed.

Commissioner Creswell stated the daycare could increase the property values as the subdivision may become more appealing to young families.

Sharon Meyer, 3036 Timber Trail Drive, Decatur, Texas, addressed the Commission. Ms. Meyer does live within the 200' buffer. She stated she was not aware the property on the outer edge of the subdivision was zoned C-2. She is concerned about the possibility of retail stores. Ms. Meyer is also concerned about the increase in traffic. She had several questions such as how many kids the daycare will accommodate, hours of operation and noise. She did not believe the 200' notification reached far enough and all the residents of the subdivision should have been notified. Her home is across the street from the daycare so she will be looking at the building from her front door. She wanted to know if the daycare owner will be subject to the HOA requirements. Ms. Meyer is also worried about the daycare going out of business and the upkeep of the property if that were to happen.

Applicant Jesse Branscum addressed the Commission and attempted to answer questions posed by the residents. He stated it was not his intention to upset any of the homeowners. The daycare will accommodate one hundred and ten (110) children. There will be a wooden privacy fence on the west side of the property to serve as a buffer per the City Design Standards. Mr. Branscum stated they are making sure everything is done by the building and fire codes, to the satisfaction of the subdivision owner, and according to both the City standards and state requirements. The design of the daycare will be in accordance with the design of the homes in the subdivision. He stated he is from Decatur and lives here with his wife, Bobbie, and their two children. It is their experience that all the daycares in Decatur are full and they are trying to meet a need. Mr. Branscum stated they are complying with State, City and South Martin Branch Planned Development regulations.

Commissioner Allen asked Planning Director Ragland if the daycare will need to comply with commercial landscaping regulations. Planning Director Ragland anwsered, yes.

Commissioner Creswell asked Mr. Branscum if he has any experience in the daycare business. Mr. Branscum stated he did not have any daycare experience but saw a need in Decatur. He knows a number of families who take their children to Bridgeport and Rhome because the Decatur daycares are full.

Commissioner Creswell asked Mr. Branscum who will run the daycare. Mr. Branscum answered they have a management team ready and his wife will be at the location.

Commissioner Creswell asked if they could handle one hundred and ten (110) children at one time. Mr. Branscum responded they will comply with the State requirement for teacher/children ratio.

Commissioner Lanier stated daycares are highly regulated by the State and fire codes.

Commissioner Allen feels like the daycare will be "good neighbors" since their hours of operation are likely to be 6:00 a.m. - 6:00 p.m.

Sharon Meyer asked what will be the square footage of the building. Mr. Branscum stated it will be a 6,000 square foot building constructed of masonry with stone accents.

Johanna Woodruff asked if trees will be planted to buffer some of the playground noise. Ms. Woodruff does feel like Mr. Branscum is trying to do a good job and do right by the home owners.

Commissioner Allen stated the HOA will listen to the concerns of the homeowners.

Mr. Branscum believes the buffer fence will keep the playground noise to a minimum. The maximum number of children on the playground at any given time will be fifty (50). The children will rotate by age to the playground area. Mr. Branscum stated he believes the traffic from FM 730 creates more noise than will the children. He also stated the hours of operation will be as Commissioner Allen mentioned, 6:00 a.m. – 6:00 p.m.

Sharon Meyer again stated her concerns with the increase in traffic to the subdivision. If the daycare can accommodate one hundred and ten (110) children, there will one hundred and ten (110) cars in the neighborhood twice a day. Mr. Branscum stated it is their intention to have two (2) school buses so that will cut down on the traffic.

City Engineer, Earl Smith, addressed the Commission in an effort to answer questions relative to access, sewer and drainage. City Engineer Smith stated South Martin Branch has worked closely with the City during the initial stages of the Planned Development. The City was fully aware of the number of lots proposed for the development, including the commercial tracts. The lot in question will drain according to the engineered plans and water and sewer are existing. The building will also be sprinkled to meet the fire code. City Engineer Smith went on to say that a traffic study was conducted in 2007 with review and approval by TxDOT. The traffic study is responsible for the lane improvements on FM730 and inclusion of the median on Martin Branch Road. He stated that due to the turning lane on FM 730, cars can be "stacked" at the turn-in to the subdivision if needed. The traffic study did also account for the most intensive commercial uses in the development. The traffic study was prepared by a Traffic Engineer and is available for anyone to review. As far as sewer issues by small children, City Engineer Smith stated he hoped the children will not place foreign items in the toilet; however, if they do, the City's responsibility is to clear the lines on the City's side. Mr. Branscum added the original plan for the driveway was a single lane; however, they have added two (2) lanes to help the flow of traffic.

Commissioner Creswell thanked Mr. Branscum for answering the citizens' questions.

Commissioner Berube also thanked Mr. Branscum.

Commissioner Creswell asked Planning Director Ragland if the citizens can address the Council at the City Council meeting on Monday, February 12, 2018. Planning Director Ragland answered, yes. She went on to say the meeting on Monday will be in the same location and at the same time as tonight's meeting.

> Commissioner Allen made a motion to recommend approval of Specific Use Permit 2017-07. Commissioner Berube seconded the motion. The motion passed 4-0, Chairman Edwards, Vice-Chairman LeMond and Commissioner Standridge absent.

Non Public Hearing Items:

ITEM 6:

PP2017-10 Commission to hear and consider and take action to make a recommendation to City Council regarding Preliminary Plat Application 2017-10—Mr. Glenn Hughes' request, on behalf of Wise County, Texas, to preliminary plat Lot 1, Block 1, Wise County Fair Grounds Addition, being a 166.66-acre tract in the S. Isaacs Survey, Abstract No. 454, Wise County, Texas. A complete legal description of the property is located on the plat exhibit found in the staff report.

Planning Director Ragland presented the staff report. The property is a large tract of land and there are issues with dedicated and blanket easements by the gas well operators and the pipeline companies. There is a clause in the Subdivision Regulations that states letters of approval from entities with an interest in land proposed for platting be provided to the City. However, getting a response from many of the entities, specifically the gas well operators, can prove challenging. City Attorney Mason Woodruff has stated staff can move forward with the plat even if staff does not receive any correspondence from the entities, as long as reasonable effort has been made to get in contact with the entities. Planning Director Ragland stated surveyor Mike Herrijgers sent certified letters and attempted to visit the offices of the gas well operator with an interest in this property, but with no success. Save for the letters of approval by the gas well operators, the plat meets the City's minimum requirements. Staff recommended approval.

Commissioner Allen asked if Mr. Herrijgers actually went to the well company offices. Mr. Herrijgers answered, yes, he went to Muenster, Texas.

Planning Director Ragland stated that as well ownerships change overtime, it becomes increasingly difficult to make contact.

> Commissioner Allen made a motion to recommend approval of Preliminary Plat 2017-10. Commissioner Lanier seconded the motion. The motion passed 4-0, Chairman Edwards, Vice-Chairman LeMond and Commissioner Standridge absent.

ITEM 7:

FP2017-03 Commission to hear and consider and take action to make a recommendation to City Council regarding Final Plat Application 2017-03—Mr. Glenn Hughes' request, on behalf of Wise County, Texas, to final plat Lot 1, Block 1, Wise County Fair Grounds Addition, being a 166.66acre tract in the S. Isaacs Survey, Abstract No. 454, Wise County, Texas. A complete legal description of the property is located on the plat exhibit found in the staff report.

Planning Director Ragland presented the staff report. Same issues and concerns as presented in the report for PP2017-10. Planning Director Ragland also reminded the Planning and Zoning Commission they approved a variance for curb, gutter and sidewalk construction for this location in January 2018 (V2017-22). Staff recommended approval.

> Commissioner Lanier made a motion to recommend approval of Final Plat 2017-03. Commissioner Berube seconded the motion. The motion passed 4-0, Chairman Edwards, Vice-Chairman LeMond and Commissioner Standridge absent.

ITEM 8: PP2017-15 Commission to hear and consider and take action to make a recommendation to City Council regarding Preliminary Plat Application 2017-15—Mrs. Bobbie Branscum's request, on behalf of South Martin Branch, LP, to preliminary plat Lot 37, Block F, South Martin Branch Addition, Phase 5, being a 0.98-acre tract of land in the William Dunn Survey, Abstract 257, and in the South Martin Branch Planned Development (PD), in the City of Decatur, Wise County, Texas. A complete legal description of the property is located on the plat exhibit found in the staff report.

Planning Director Ragland presented the staff report. Since the SUP for this property has been recommended for approval, the applicant is moving forward with the plat applications. Staff recommended approval.

> Commissioner Berube made a motion to recommend approval of Preliminary Plat 2017-15. Commissioner Lanier seconded the motion. The motion passed 4-0, Chairman Edwards, Vice-Chairman LeMond and Commissioner Standridge absent.

ITEM 9: FP2017-15 Commission to hear and consider and take action to make a recommendation to City Council regarding Final Plat Application 2017-15—Mrs. Bobbie Branscum's request, on behalf of South Martin Branch, LP, to final plat Lot 37, Block F, South Martin Branch Addition, Phase 5, being a 0.98-acre tract of land in the William Dunn Survey, Abstract 257, and in the South Martin Branch Planned Development (PD), in the City of Decatur, Wise County, Texas. A complete legal description of the property is located on the plat exhibit found in the staff report.

Planning Director Ragland presented the staff report. This is the second step in the platting process. Staff recommended approval.

> Commissioner Allen made a motion to recommend approval of Final Plat 2017-15. Commissioner Berube seconded the motion. The motion passed 4-0, Chairman Edwards, Vice-Chairman LeMond and Commissioner Standridge absent.

ITEM 10: RP2018-01 Commission to hear and consider and take action to make a recommendation to City Council regarding Replat Application 2018-01—Mr. Willie Hayden's request to final plat Lot 2R, Block 101, South Decatur Addition, being a 0.862-acre tract of land and a replat of a portion of Lots 1-4, Block 101, South Decatur Addition, to the City of Decatur, Wise County Texas. Access to US Hwy 81-287 is by way of a 30' private road easement (Volume 789, Page 788). A complete legal description of the property is located on the plat exhibit found in the staff report.

Planning Director Ragland presented the staff report. While the property may look land locked, Planning Director Ragland stated there is a private road easement to the property. The applicant has opened an antique car repair shop and may possibly expand the building in the future. The Building Official informed the applicant the property was not platted. Applicant has agreed to plat the property in anticipation of expanding the building. Staff recommended approval.

Commissioner Lanier asked if the property is being platted into one (1) lot. Planning Director Ragland answered, yes.

> Commissioner Berube made a motion to recommend approval of Replat 2018-01. Commissioner Lanier seconded the motion. The motion passed 4-0, Chairman Edwards, Vice-Chairman LeMond and Commissioner Standridge absent.

- **ITEM 11:** New and/or future business items:
 - a. March meeting currently has four (4) applications.
 - b. Begin public input meetings for proposed Downtown Land Use District Extension and Hale Street Corridor Mixed-Use Land Use District. Possibly Tuesday, February 20, 2018 and Tuesday, February 27, 2018.

Commissioner Allen asked if Main Street Director Frieda Lasater has had much feedback for the Downtown

Extension. Planning Director Ragland answere	ed, no, at this time.	
The meeting adjourned at 6:55 p.m.		
ATTEST:	Curtis Creswell, Acting Chairman	
Dedra Denée Ragland, Planning Director		

STAFF REPORT

March 6, 2018–Planning & Zoning Commission Meeting

TO: **Planning & Zoning Commissioners CASE:** RP2018-02

FROM: Dedra D. Ragland, AICP, Planning Director APPLICANT: Loyd Jackson, on behalf of

> **South Martin Branch** Development, LP

Replat Application DATE: February 22, 2018 **REQUEST:**

Case Notes:

Hear staff report and consider taking action to make a recommendation to City Council regarding Replat Application 2018-02—Mr. Loyd Jackson's request, on behalf of South Martin Branch Development, LP, to final plat Lots 3R-8R, Block C, South Martin Branch, Phase 3, being approximately 16.11 acres and a replat of Lots 3-8, Block C, South Martin Branch, Phase 3 of the South Martin Branch Planned Development, to the City of Decatur, Wise County Texas. A complete legal description is found on the plat exhibit which is located at 1601 S. State St, Bldg. C, Decatur, Texas 76234. A complete legal description is found on the plat exhibit in this staff report.

Legality:

This property can be legally platted in accordance with Section 212 of the Texas Local Government Code.

Issues:

None.

Recommendation:

The plat meets the minimum requirements of the City of Decatur's Zoning Ordinance, Subdivision Regulations and the Design Standards. Staff recommends approval.

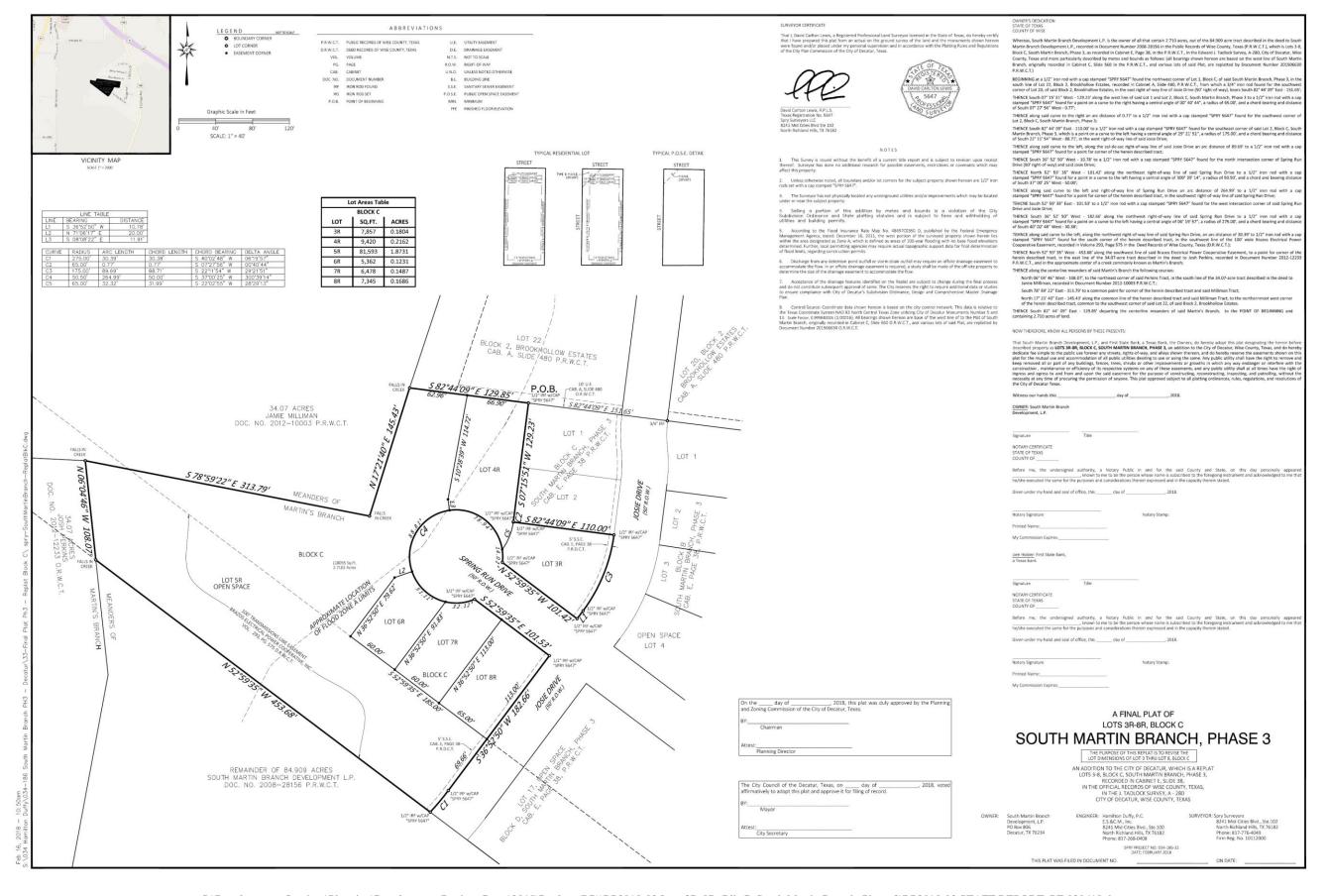
Attachments:

- 1. Replat Exhibit
- 2. 200' Property Response Map
- 3. Property Owner Responses

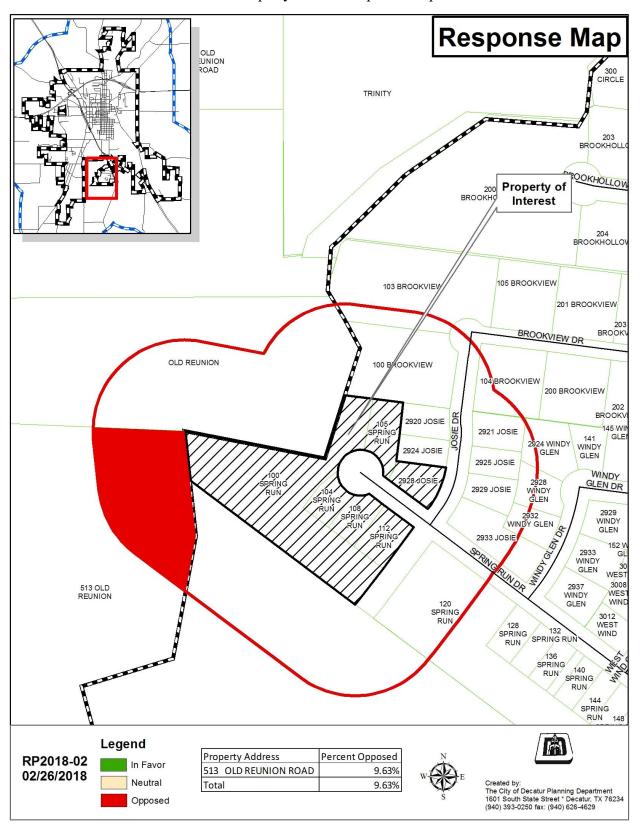


LOCATION MAP

ATTACHMENT 1 Preliminary Plat Exhibit



ATTACHMENT 2 200' Property Owner Response Map



ATTACHMENT 3

Property Owner Responses

Mailed 02/21/18



Notice of Public Hearing Replat RP2018-02

The Planning and Zoning Commission (P&Z) of the City of Decatur will hold a public hearing on Tuesday, March 6, 2018, at 6:00 p.m., at the City Hall Meeting Room located at 201 E. Walnut, Decatur, Texas 76234, for the Commission to hear and consider and take action to make recommendation to the City Council regarding Replat Application 2018-02—Mr. Loyd Jackson's request, on behalf of South Martin Branch Development, L.P., to final plat Lots 3R-8R, Block C, South Martin Branch, Phase 3, being approximately 16.11 acres and a replat of Lots 3-8, Block C, South Martin Branch, Phase 3 of the South Martin Branch Planned Development, to the City of Decatur, Wise County Texas. A complete legal description is found on the plat exhibit which is located at 1601 S. State St, Bldg. C, Decatur, Texas 76234.

A public hearing will be held at a meeting of the City of Decatur City Council on Monday, March 12, 2018, at 6:00 p.m., at the City Hall Council Chamber located at 201 E. Walnut for the Council to hear and consider taking final action on Replat Application 2018-02—Mr. Loyd Jackson's request, on behalf of South Martin Branch Development, L.P., to final plat Lots 3R-8R, Block C, South Martin Branch, Phase 3, being approximately 16.11 acres and a replat of Lots 3-8, Block C, South Martin Branch, Phase 3 of the South Martin Branch Planned Development, to the City of Decatur, Wise County Texas. A complete legal description is found on the plat exhibit which is located at 1601 S. State St, Bldg. C, Decatur, Texas 76234.

By law, the Planning and Zoning Commission must hold a public hearing and then make a recommendation to the City Council concerning the request. The City Council must also hold a public hearing and decide whether or not to approve the request given public input and the Planning & Zoning Commission's recommendation.

You have the right as a City of Decatur resident and/or property owner within 200' of the area of interest to present your views before the Planning and Zoning Commission and City Council during their public hearings. At the hearings, you may speak, have someone speak on your behalf or be represented by legal counsel. You may also present your views in writing or present a petition listing the signatures of people who represent your views. Either way, your input must come before or during the public hearing to be considered.

This letter is sent to all taxpayers shown on the approved City of Decatur 2018 tax roll and others who own real property within two hundred (200) feet of property requesting the replat. This is your legal notification that these public hearings are being held and your official invitation to attend the public hearings. Please, in order for your opinion to be taken into account, return this form with your comments prior to the date of the public hearing. (This in no way prohibits you from attending and participating in the public hearing.) You may fax, mail or drop off form to the number or address located at the top of this page to the attention of:

Planning Department 1601 S. State Street Decatur, Texas 76234 Attn: Dedra D. Ragland, AICP, Planning Director

CITY OF DECATURED DEVELOPMENT SERVICES

These forms are used to calculate the percentage of landowners that support and oppose the request. The City Council and Planning and Zoning Commission are informed of the percent of responses in support and in opposition.

Please circle one:

In favor of request	Neutral to request	Opposed to request	
Reasons for Opposition: We raise catlle	den't want the	pay taxes for	city
Signature:			
Printed Name: Jts W Perkins	A		
Mailing Address: 513, Old RUMION Ro	٤,		
City, State, Zip: Delatur Tx Tungy			
Telephone Number: 940 (237,4313			-
Physical Address of Property within 200 feet: Tax ID:	< <r000006080>> Address</r000006080>	: <<513 OLD REUNION ROAL	D>>

STAFF REPORT

March 6, 2018-Planning & Zoning Commission Meeting

TO: **Planning & Zoning Commissioners CASE:** V2018-01

FROM: Dedra D. Ragland, AICP, Planning Director **APPLICANT: Diana Haydon**

REQUEST: DATE: January 18, 2018 Variance for Sidewalk along

N. Church St.

Case Notes:

Hear and consider and take action to make a recommendation to City Council regarding Variance Application 2018-01—Mrs. Diana Haydon's request for a variance from Chapter 1, Section 106, Sidewalks of the City of Decatur's Design Standards on approximately 70.80 linear feet along N. Church St., where adjacent to the west boundary of Lot 5, Block 6, Terrell Addition, and more commonly known as 902 N. Church St., City of Decatur, Texas.

Legality:

According to the Decatur Design Standards, where specific topographic or other conditions make variance from these standards necessary in order to achieve the best overall design, the Planning Director upon recommendation from the City Engineer and Public Works Director may modify these standards (§101.7). The Planning and Zoning Commission may recommend and the City Council may authorize a variance from these standards when, in its opinion, extraordinary hardship will result from requiring strict compliance.

Analysis:

Per the following excerpts from Section 106 of the Decatur Design Standards, Sidewalks shall be required in all new subdivision as follows:

- 1. Sidewalks shall be constructed for all lots adjoining dedicated streets, along major thoroughfares where lots do not adjoin the street, across power line easements and in other areas where pedestrian walkways are necessary.
- 2. Sidewalks shall be designed and constructed to minimize pedestrian and automobile conflicts in order to provide the safest pedestrian access possible.
- 3. Sidewalks shall be designed and constructed so as to connect with existing pedestrian walkways and to assure connection with future pedestrian walkways.
- 4. Sidewalks shall be constructed either one (1) foot from the property line within the street right-of-way or within a dedicated sidewalk easement and shall extend along the street frontage including the side of corner lots and block ends. Lots requiring landscaping shall put trees between the sidewalk and the
- 5. Sidewalks along existing thoroughfares or streets so designated by the Master Plan shall be no less than four (4) feet in width.

- 6. Sidewalk construction may be delayed until development of lots, but in locations not adjacent to lots and across bridges and culverts, the sidewalk shall be constructed with the other improvements to the subdivision.
- 7. The plat or construction plans shall show the location of all proposed sidewalks and shall state at what stage of the project they will be constructed.
- 8. All sidewalks shall conform to ADA requirements.

Proposed Conditions for Approval:

The City Council may wish to consider whether or not the applicant meets all of the following four conditions in order for variance to be granted. (City Council may wish to not grant variances due to Financial or self-induced hardships:):

- 1. The requested variance does not violate the intent and spirit of the ordinance.
- 2. Special conditions of restricted area, shape, topography or physical features exist that are peculiar to the subject parcel and are not applicable to other parcels of land in the same zoning district.
- 3. The hardship is not the result of the applicant's actions, and
- 4. The interpretation of the provisions in this ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district that comply with the same provisions.

These four conditions are listed on the application and the applicant is asked to explain how he/she meets these conditions. (See Attachment 2)

Findings:

City Engineer offers the following findings:

1. There are special circumstances or conditions affecting the land involved such that the strict application of the provisions of this Ordinance would deprive the applicant of the reasonable use of the land;

Property is located and surrounded by Single Family development. Appears property was included in the original City of Decatur map (circa 1898) and has remained unchanged. Property was developed prior to City having a Subdivision Ordinance which would have required sidewalks. No sidewalks exist in the neighborhood.

2. The variance is necessary for the preservation and enjoyment of a substantial property right of the applicant;

No sidewalks exist in the neighborhood. The addition of sidewalks should not affect property rights of owner, although no sidewalks exist within a reasonable distance from this property.

3. The granting of the variance will not be detrimental to the public health, safety or welfare, or injurious to other property in the area;

No sidewalks exist in the neighborhood. The property has been developed for many years (included in original City of Decatur map, circa 1898), therefore it could be believed that the absence of sidewalks has not necessarily adversely impacted pedestrian safety.

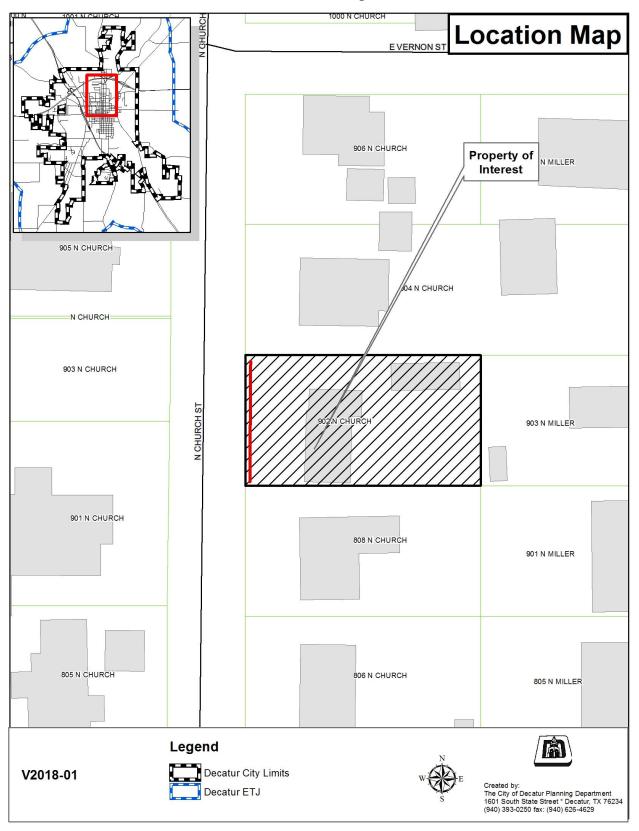
4. The granting of the variance will not have the effect of preventing the orderly subdivision of other land in the area in accordance with the provisions of this Ordinance.

Area surrounding property is built out. Future replatting of surrounding properties that would require construction of sidewalks will occur in a random fashion. It is not reasonable to expect nearly all properties to have sidewalks unless City does a comprehensive project in the neighborhood.

Attachment:

- 1. Location Map
- 2. Variance Application, Checklist & Justification Letter
- 3. Sidewalk Variance Exhibit
- 4. Memo from City Engineer

Attachment 1 **Location Map**



Attachment 2 Variance Application, Checklist & Justification Letter

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CITY OF DECATURED DEVELOPMENT SERVICES



CITY OF DECATUR, TEXAS

Development Services ★ 1601 S. State St ★ P.O. Box 1299 ★ Decatur, TX 76234 ★ www.decaturtx.org

Design Standards Variance Request Subdivision Variance Request Checklist

of explanation/justification. See section below. a total of five (5) copies of site plan (if applicable) for the property. These copies should be ally folded with drawing side out. on map clearly indicating the site in relation to adjacent streets, distance to nearest intersection er landmarks. one (1) copy of proof of ownership (recorded property deed or current year tax statements). documentation on any and all liens and lien holders of property.
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☐ Minimum Width (Section 106.7)
Section 107 Landscape Design ☐ Single-Family Landscaping Requirements
Multi-Family Landscaping Requirements
☐ Office/Retail/Commercial Landscaping Requirements
☐ Industrial Landscaping Requirements Section 108 Buffering
☐ Type A Buffering—4' Fence with one (1) linear landscaping band
☐ Type B Buffering—6' Decorative fence architecturally compatible with general area with
one (1) linear landscaping band
 Type C Buffering—6' Decorative fence architecturally compatible with general area with two (2) linear landscaping bands
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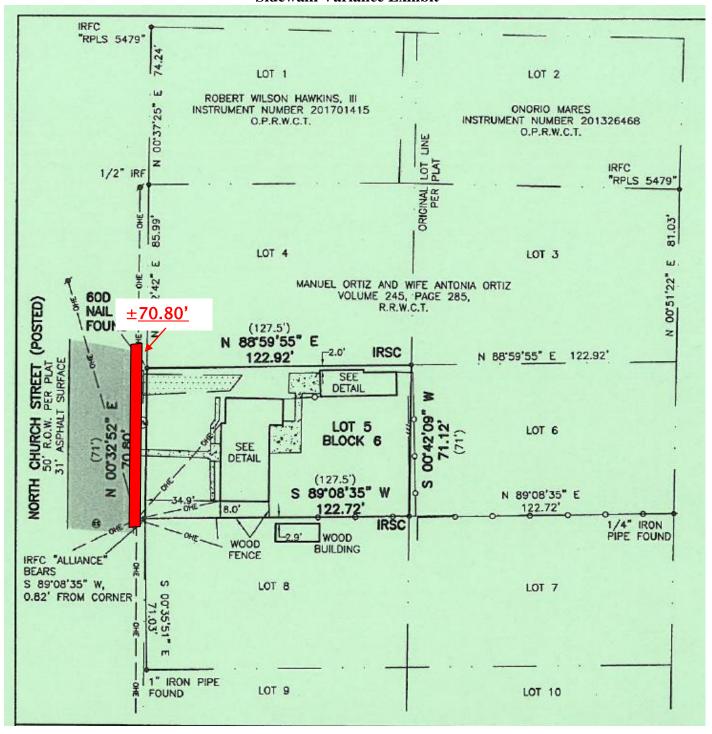
Form Updated 03/2012

Content of the Letter of explanation/justification for a Variance:

I understand that I am applying for a variance from the Design Standards/Subdivision Regulations of the City of Decatur and that this variance can only be granted if I prove hardship by meeting all four of the conditions below. I also understand that financial or self-induced hardship cannot be considered for granting a variance. Below I explain exactly how I meet these four conditions:

1.	There are special circumstances or conditions affecting the land involved such that the strict application
	of the provisions of this Ordinance would deprive the applicant of the reasonable use of the land.
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4.	The granting of the variance will not have the effect of preventing the orderly subdivision of other land child in the area in accordance with the provisions of the Design Standards or Subdivision Regulations and that
	the interpretation of the provisions in this ordinance would deprive the applicant of rights commonly
	enjoyed by other properties in the same zoning district that comply with the same provisions. (Specify):
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Attachment 3 **Sidewalk Variance Exhibit**



Attachment 4 **Memo from City Engineer**



City of Decatur City Engineer

Memo

To: Shanna Smith

Dedra Ragland

Cc: Greg Hall

Katherine Griffith

From: Earl Smith, P.E., CFM, City Engineer

Date: 01/16/2018

Re: 2018-01; Variance Request, Sidewalk on North Church; Lot 5, Block 6,

Terrell Addition; 902 N. Church

Comments on Variance Request:

From Subdivision Ordinance: 103.8 - Conditions for Approval.

No variance shall be granted unless the Council finds that all of the following conditions exist:

1. That there are special circumstances or conditions affecting the land involved such that the strict application of the provisions of this Ordinance would deprive the applicant of the reasonable use of the land;

Property is located and surrounded by Single Family development. Appears property was included in the original City of Decatur map (circa 1898) and has remained unchanged. Property was developed prior to City having a Subdivision Ordinance which would have required sidewalks. No sidewalks exist in the neighborhood.

And;

2. That the variance is necessary for the preservation and enjoyment of a substantial property right of the applicant;

No sidewalks exist in the neighborhood. The addition of sidewalks should not affect property rights of owner, although no sidewalks exist within a reasonable distance from this property.

And:

3. That the granting of the variance will not be detrimental to the public health, safety or welfare, or injurious to other property in the area;

No sidewalks exist in the neighborhood. The property has been developed for many years (included in original City of Decatur map, circa 1898), therefore it could be believed that the absence of sidewalks has not necessarily adversely impacted pedestrian safety.

4. That the granting of the variance will not have the effect of preventing the orderly subdivision of other land in the area in accordance with the provisions of this Ordinance.

Area surrounding property is built out. Future replatting of surrounding properties that would require construction of sidewalks will occur in a random fashion. It is not reasonable to expect nearly all properties to have sidewalks unless City does a comprehensive project in the neighborhood.

1

STAFF REPORT

March 6, 2018–Planning and Zoning Commission Meeting

TO: **Planning and Zoning Commissioners CASE:** PP2017-09

FROM: Dedra D. Ragland, AICP, Planning Director APPLICANT: Andrew Simonsen, on behalf of

> **Thom Lambert and Decatur Economic Development**

Corporation

DATE: February 22, 2018 **REQUEST: Preliminary Plat Application**

Case Notes:

Hear staff report and consider taking action to make a recommendation to City Council regarding Preliminary Plat Application 2017-09—Mr. Andrew Simonsen's request, on behalf of Thom Lambert and Decatur Economic Development Corporation, to preliminary plat Lots 1-3, Block 1, Eagles Landing Business Park, being a 162.1419 acre tract of land in the S. Brandenburg Survey, Abstract No. 49, the F. Diaz Survey, Abstract No. 254 and the Smith & Merriman Survey, Abstract No. 785, City of Decatur, Wise County, Texas. A complete legal description is found on the plat exhibit in this staff report.

Legality:

This property can be legally platted in accordance with Section 212 of the Texas Local Government Code.

Issues:

None.

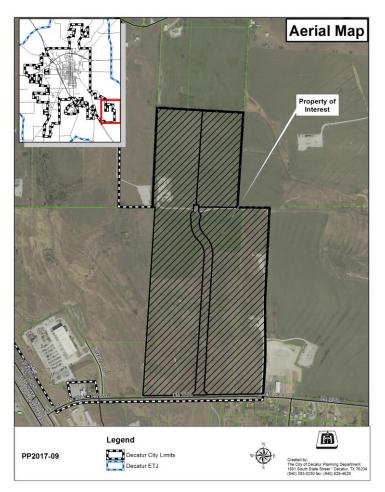
Recommendation:

The plat meets the minimum requirements of the City of Decatur's Zoning Ordinance, Subdivision Regulations and the Design Standards. Staff recommends approval.

Note: Plat identifies mineral development site easements for future gas well drilling and a privately owned and maintained access easement for the gas well operator's exclusive use.

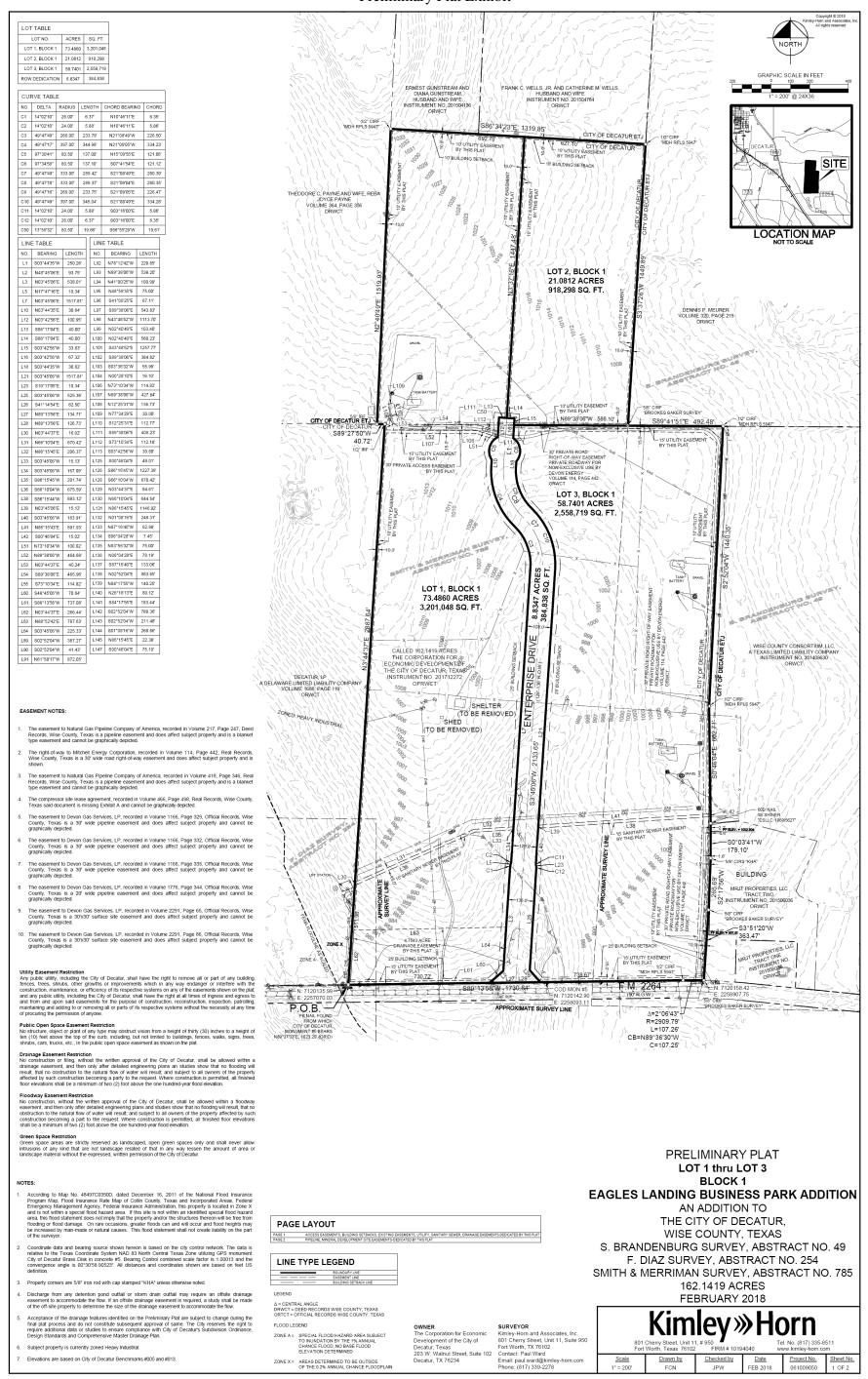
Attachment:

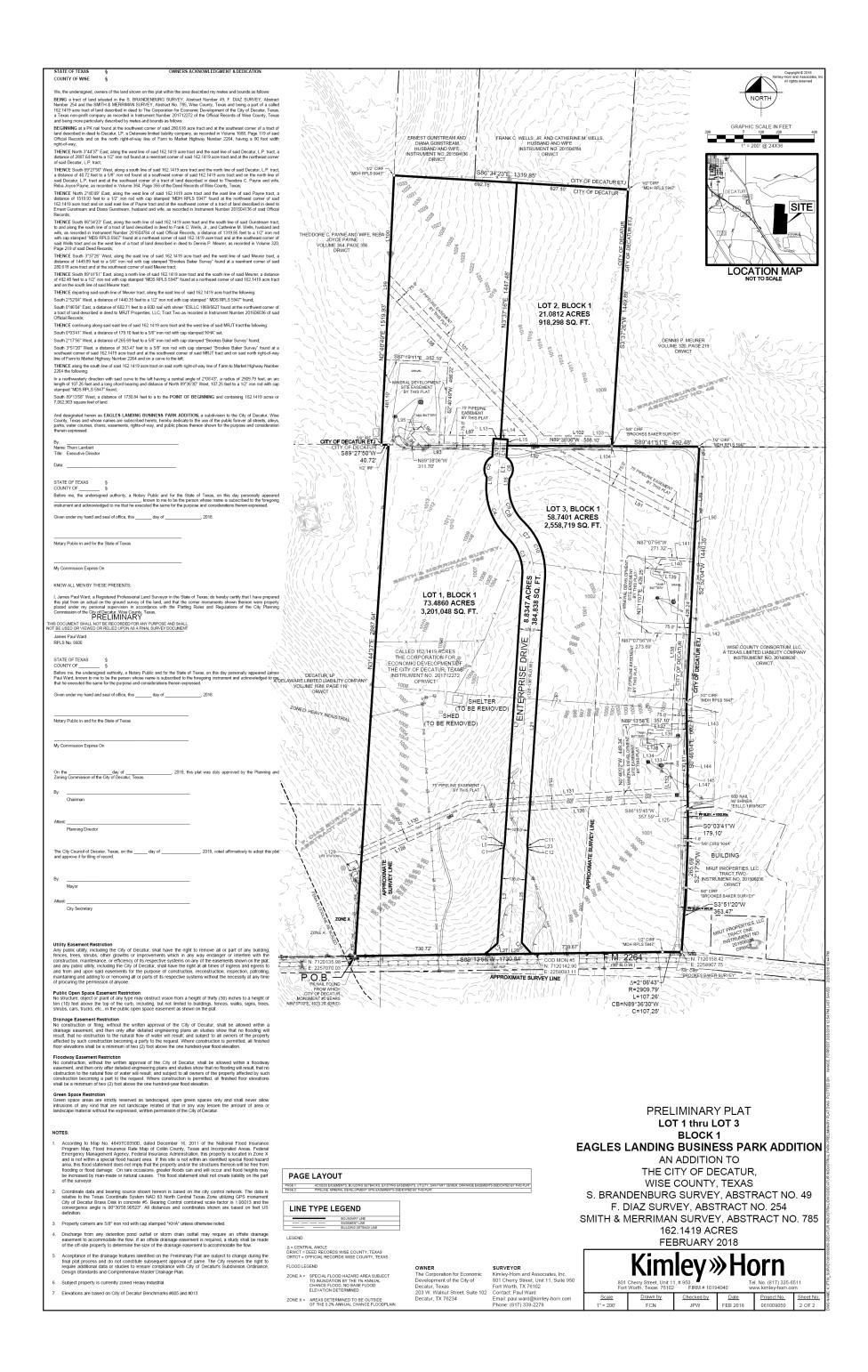
1. Preliminary Plat Exhibit



LOCATION MAP

ATTACHMENT 1 Preliminary Plat Exhibit





STAFF REPORT

March 6, 2018–Planning and Zoning Commission Meeting

TO: **Planning and Zoning Commissioners CASE:** PP2017-12

FROM: Dedra D. Ragland, AICP, Planning Director APPLICANT: Jake Long, on behalf of J & S

Wood Investments

DATE: February 22, 2018 **REQUEST: Preliminary Plat Application**

Case Notes:

Hear staff report and consider taking action to make a recommendation to City Council regarding Preliminary Plat Application 2017-12—Mr. Jake Long's request, on behalf of J & S Wood Investments, to preliminary plat Lots 1 & 2, Block 1, West Decatur Hill Addition, being a 28.41 acre tract of land in the G. M. Vigil Survey, Abstract No. 857, City of Decatur, Wise County, Texas. A complete legal description is found on the plat exhibit in this staff report.

Legality:

This property can be legally platted in accordance with Section 212 of the Texas Local Government Code.

Issues:

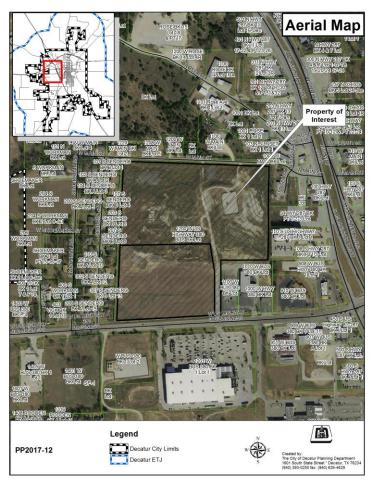
None.

Recommendation:

The plat meets the minimum requirements of the City of Decatur's Zoning Ordinance, Subdivision Regulations and the Design Standards. Staff recommends approval.

Attachment:

1. Preliminary Plat Exhibit



LOCATION MAP

ATTACHMENT 1

Preliminary Plat Exhibit

Plat unavailable. A copy will be provided at the meeting.

STAFF REPORT

March 6, 2018-Planning & Zoning Commission Meeting

TO: **Planning & Zoning Commissioners CASE:** FP2017-11

FROM: Dedra D. Ragland, AICP, Planning Director APPLICANT: Andrew Simonsen, on behalf of

> **Thom Lambert and Decatur Economic Development**

Corporation

DATE: February 22, 2018 **REQUEST: Final Plat Application**

Case Notes:

Hear staff report and consider taking action to make a recommendation to City Council regarding Final Plat Application 2017-11—Mr. Andrew Simonsen's request, on behalf of Thom Lambert and Decatur Economic Development Corporation, to final plat Lots 1-3, Block 1, Eagles Landing Business Park, being a 162.1419 acre tract of land in the S. Brandenburg Survey, Abstract No. 49, the F. Diaz Survey, Abstract No. 254 and the Smith & Merriman Survey, Abstract No. 785, City of Decatur, Wise County, Texas. A complete legal description is found on the plat exhibit in this staff report.

Legality:

This property can be legally platted in accordance with Section 212 of the Texas Local Government Code.

Issues:

None.

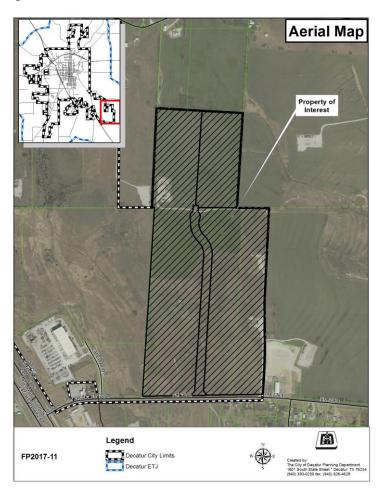
Recommendation:

The plat meets the minimum requirements of the City of Decatur's Zoning Ordinance, Subdivision Regulations and the Design Standards. Staff recommends approval.

Note: Plat identifies mineral development site easements for future gas well drilling and a privately owned and maintained access easement for the gas well operator's exclusive use.

Attachment:

1. Final Plat Exhibit



LOCATION MAP

ATTACHMENT 1

